

Council Offices
Argyle Road
Sevenoaks
Kent
TN13 1HG



Despatched: 13.05.19

I hereby summon you to attend the Annual Council meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 21 May 2019 to transact the under-mentioned business.

Chief Executive

AGENDA

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs

Apologies for absence

1. To elect a Member to be Chairman for the municipal year 2019/20
2. To elect a Member to be Vice Chairman for the municipal year 2019/20
3. To approve as a correct record the minutes of the meeting of the Council held on 30 April 2019 (Pages 1 - 4)
4. Declarations of Interest
5. Chairman's announcements
6. Returning Officers report (Pages 5 - 8)
7. To elect the Leader of the Council for the next four municipal years 2019/23
8. To note the appointment by the Leader of the Deputy Leader and the delegations of executive functions and appointments to the Cabinet made by the Leader
9. To agree the scheme of delegations to Committees (as set out in Parts 3-12 of the Constitution) and to confirm/approve delegations to Officers (as set out in Part 13 of the Constitution) (Pages 9 - 88)

10. To agree the allocation of seats to political groups in accordance with the political balance rules (Pages 89 - 92)
11. To appoint the Chairmen, Vice-Chairmen and Membership of Committees for the municipal year 2019/20 (Pages 93 - 94)
12. To confirm the calendar of ordinary meetings for the municipal year 2019/20 (Pages 95 - 98)
13. To appoint representative on other organisations (Pages 99 - 100)
14. To note the outgoing Chairman's Report. (Pages 101 - 104)

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

The Annual Meeting of the Council will be followed immediately by special meetings of the Cabinet, the Licensing Committee and the Audit Committee to appoint to subcommittees, working groups and other organisations within their remits.

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact Democratic Services (01732 227000 / democratic.services@sevenoaks.gov.uk)